COURSE SYLLABUS

| Course | |
| Instructor | |

| Email | |
| Office Hours | |

COURSE DESCRIPTION

Materials checklist:

- ☐ Textbooks

- ☐ Calculator

- ☐ Pencils

- ☐ Highlighters

- ☐ Page Dividers

Course Grading

100% - 90% = A

89% - 80% = B

79% - 70% = C

69% - 60% = D

59% - 50% = F

IMPORTANT DATES

| Milestone	Due Date	Notes
Assignment 1	Friday, September 19	Covers Weeks 1–3
Quiz 1	Monday, September 29	In-class, 30 minutes
Midterm Exam	Monday, October 20	Up to Week 6
Project Submission	Friday, October 31	Group work
Assignment 2	Friday, November 14	Individual work
Final Project	Monday, December 1	Presentation required
Final Exam	Wednesday, December 10	Cumulative
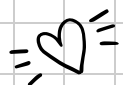
ACADEMIC INTEGRITY

All work in this class is expected to be your own, completed by you for this class. If you receive help from an article, book, website, another person, etc., you must indicate that on the assignment. This is called citing your sources. When you take credit for someone else's work, it is plagiarism. If you are ever unsure about whether you have correctly given credit to a source, please ask, and I will help you.

AI USAGE

We will embrace the responsible use of AI as a learning tool while maintaining academic integrity. For each assignment, I will clearly specify the allowed level of AI usage, ranging from no AI use to full AI collaboration. When AI is used, you must always cite this assistance, provide links to AI interactions, and include your original work. You are expected to follow these guidelines and be prepared to discuss and evaluate AI contributions.
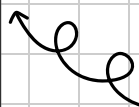
CLASSROOM POLICIES

Students are expected to behave in class and online in a polite, respectful manner that does not violate the rights of others. In addition to being respectful of others, students should be on time, on task, and prepared to learn every day. Take responsibility for your own learning and have a positive attitude. Always do your best and encourage those around you to do the same! The following are some possible consequences for inappropriate behavior:

- Conference with teacher, student, and/or parent/guardian.
- Loss of privileges, detention, or in-school suspension.
- Referral to school personnel (administrator, counselor, nurse)
- Referral to outside professionals (medical, psychological, legal)
- Behavior plan implementation
- Out-of-school suspension